



The Army Force Management School

TEACHING HOW THE ARMY RUNS

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HOW THE
ARMY RUNS
COURSE



OUR MISSION

The Army Force Management School (AFMS) provides force management education and training to Leaders, Soldiers, and Civilians Army-wide.

COURSE DESCRIPTION

The four week How the Army Runs Course (HTARC) educates and trains Army military and civilian personnel to serve as staff members with the ability to lead organizational change and integrate the seven interdependent and continuous processes within the Army Force Management Model, and the requirements, acquisition and planning, programming, budgeting, and execution processes that work together to produce trained and ready forces for the Combatant Commanders

The target audience is officers (Captain through Colonel; WO2-WO5) and civilians (GS 11-15) working in or going to a force management coded position, and contractors in support of Army operations. SFC(P), MSG/1SG, and SGM/CSM performing force management duties may also attend with a waiver on a space available basis.



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HTARC Course Director

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2023
2024

COURSE SCHEDULE

ID	START	END
002	01-09-2023	02-03-2023
003	02-13-2023	03-10-2023
004	03-13-2023	04-07-2023
005	04-17-2023	05-12-2023
006	05-15-2023	06-09-2023
007	07-10-2023	08-04-2023
008	08-07-2023	09-01-2023
009	09-05-2023	09-29-2023
001	10-09-2023	11-03-2023
002	01-08-2024	02-02-2024
003	02-12-2024	03-08-2024
004	03-11-2024	04-05-2024
005	04-15-2024	05-10-2024
006	05-13-2024	06-07-2024
007	07-08-2024	08-02-2024
008	08-05-2024	08-30-2024
009	09-02-2024	09-27-2024

HTARC will conduct classes in both Virtual and Resident modes. Please contact registrar for more information. Classroom instruction is presented in lecture / demonstration, small or large group discussion, peer partner learning, role playing, case study, practical exercise, panel, guest speaker, and structured overview format. Some lessons incorporate practical applications and exercises to increase students' ability to apply material in a working environment. The primary course text is *How the Army Runs: A Senior Leader Reference Handbook*, supplemented by current and draft Army publications to increase student familiarity and knowledge of existing and emerging force management practices.

HTARC PROVIDES

In-depth and detailed instruction on force management processes & procedures. The course is comprised of six modules:

- **Strategy** – focused on National, Defense, Joint, and Army level.
- **Capabilities Development** - focused on the Joint Capabilities Integration Development System (JCIDS) and the Army Capabilities Integration Development System (ACIDS).
- **Material Development** – focused on the Defense Acquisition System (DAS).
- **Force Structure** – focused on force structure decision processes: Total Army Analysis (TAA), Command Plan, Structure and Manpower Allocation System (SAMAS), Structure and Composition System (SACS).
- **Planning, Programming, Budgeting, and Execution (PPBE)** – focused on Defense and Army processes.
- **Force Development** – focused on organization integration / organization assessment (OI/OA).



HOW TO REGISTER FOR HTARC CLASSES

Contact your ATRRS POC or Training Manager and ask to attend ATRRS Course: 134-HTARC-100-3R.

If you need assistance, please contact our Registrar:

Mr. Duane Stubbs

703.805.4904

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AFMS is an equal opportunity education and training institution for the Total Army (all components, all commands).

PRACTICAL EXERCISES

The opportunity to learn and demonstrate, through hands-on practical exercises, the effective analysis and communication skills required to conduct force management activities:

- **Student Research/Study** – ability to conduct specified research on a force management topic of your interest.
- **Force Management System Web (FMS Web)** – ability to gain hands-on familiarization.
- **Case Study** – allows student groups to develop and present solutions using both personal experience and material learned in the program of instruction. Focus is on Affordability, Supportability and Executability of solutions to structure issues.
- **Capstone Project** – affords students the opportunity to select one of up to ten current force management problems and, using the knowledge gained from the course and personal experience, develop an innovative solution to be presented to the Headquarters, Department of the Army Force Management Office.

AFMS ACCREDITATIONS AND CREDENTIALING



AFMS achieved Army accreditation in 2014, 2017 and most recently in 2021. This accreditation signifies that AFMS delivers a high quality, trained and educated Leader, Soldier or Civilian through effective uses of people, processes and systems. In 2018, AFMS achieved American Council on Education (ACE) credentialing for HTARC and other selected courses. As an Army training and education proponent, AFMS develops Army learning products for the following fields of expertise:

- Force Development • Force Generation (*Global Force Management*) • Force Integration • Force Management •
- Force Structure Documentation • Total Army Analysis (*TAA*)

THE ARMY FORCE MANAGEMENT SCHOOL PROVIDES:

- In-depth, cost effective Force Management (FM) and Strategic Leadership education and training across eight resident courses
- Exportable training to Department of Defense units upon request
- One-on-one, tailored education and training for Department of Defense senior leaders
- Chapter authors and publication support for the "*How the Army Runs: A Senior Leader Reference Handbook*"

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*AFMS facilities are Americans with
Disabilities Act (ADA) compliant.*