



DEPARTMENT OF THE ARMY
ARMY FORCE MANAGEMENT SCHOOL
5500 21ST STREET, BUILDING 247, SUITE 1400
FORT BELVOIR, VIRGINIA 22060-5923


DAMO-FMS

JUN 09 2025

MEMORANDUM FOR Staff, Faculty and Students to the Army Force Management School
(AFMS)

SUBJECT: AFMS Policy Letter #6 – Fraud, Waste and Abuse

1. All members of the AFMS are individually charged with ensuring the proper safeguarding, use, and accounting of government funds, supplies, and equipment.
2. All personnel are prohibited from using AFMS equipment or supplies for their personal use. Additionally, AFMS property shall not be removed from the premises without approval from the Commandant.
3. All personnel traveling or TDY will ensure travel is following the instructions on the order. Travel before or after dates on the order will not be authorized.
4. If duties are not performed, the AFMS TDY approving official will be notified within 24 hours so orders can be canceled, and funding utilized elsewhere.
5. All personnel shall ensure the most beneficial use of postage, telephones, office supplies, equipment, and manpower.
6. Point of contact for this memorandum is MAJ Victoria A. Brown at (703) 805-4488 or email victoria.a.brown92.mil@army.mil.


DARRELL D. GREEN
COL, 50A
Commandant

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. Objectives

The primary objective of this document is to provide a clear and concise overview of the organization's current status and future goals. It aims to ensure that all stakeholders are aligned and working towards the same objectives.

The document also outlines the key areas of focus for the organization, including financial performance, operational efficiency, and customer satisfaction. It provides a detailed analysis of the current challenges and opportunities, and offers strategic recommendations to address these issues.

In addition, the document discusses the organization's commitment to sustainability and social responsibility. It highlights the various initiatives and programs in place to promote environmental stewardship and support the local community.

The document concludes by reiterating the organization's vision and mission statement, and expressing confidence in the organization's ability to achieve its long-term goals.

Overall, this document serves as a comprehensive guide for the organization's strategic direction and provides a clear path forward for all stakeholders.

The document is intended for use by all employees and stakeholders, and is subject to regular updates and revisions as the organization's needs and circumstances evolve.

3. Conclusion